

# POSITION PROFILE

## Lecturer in Australian Indigenous Arts Academy of the Arts, Faculty of Arts and Society

<b>Position Number</b>	10727
<b>Position Classification</b>	Teaching Focused Academic level, A/B
<b>Location</b>	Casuarina Campus Ability to travel to regional and remote locations
<b>Reporting to</b>	Director, Academy of the Arts
<b>Special Provisions</b>	<ul style="list-style-type: none"><li>• Appointment is contingent upon receipt of a satisfactory National Criminal History check and NT Working with Children clearance.</li><li>• Ability to travel to regional and remote locations.</li><li>• It is a requirement of the position for the occupier to hold a current NT driver's licence.</li></ul>
<b>Required Qualifications</b>	<ul style="list-style-type: none"><li>• Relevant postgraduate qualification in a related field and proven experience in the field of teaching Australian Indigenous Arts</li></ul>
<b>Desired Qualifications</b>	<ul style="list-style-type: none"><li>• Current qualification equivalent to a Certificate IV in Training and Assessment (TAE40116) and the ability to obtain competencies in additional core units as required.</li></ul>

### Purpose of the Position

The Lecturer in Australian Indigenous Arts coordinates and teaches units and programs that provide a First Nations perspective on creative arts across a range of the Academy of the Arts courses with a focus on Higher Education and supporting delivery of some VET certificate level and short courses, as required. The lecturer will have the knowledge and skills to teach in at least one arts discipline, with the capacity to engage across arts disciplines with other colleagues. The lecturer will also facilitate students' learning and assessment, attend to student and industry inquiries, and assist in marketing the relevant courses.

The position will collaborate with colleagues to support the embedding of First Nations perspectives across the creative arts curricula at CDU's Academy of the Arts. The role will contribute to the general growth of education and career pathways in the arts for Indigenous students. The position may be required to undertake some teaching in remote Indigenous communities. The role involves engagement with the local community, contributing to youth programs and short courses, and working with local arts and education organisations to assist with workforce development.

Occupational Category	2421	Industry Class	8102
		Industry Subdivision	81

## Duties

The following accountabilities are not exhaustive and may include others as directed from time-to-time.

- Provide teaching and assessment in agreed units and courses across Higher Education and Short courses as well as supporting VET delivery, as required.
- Contribute to curriculum design, accreditation, and resource preparation.
- Create learning resources aligning with quality standards.
- Develop and adapt materials to different learning contexts.
- Implement diverse teaching strategies for students.
- Develop assessments and offer feedback to students.
- Foster an effective learning environment with flexibility.
- Administer student entry assessments.
- Offer top-tier customer service for internal and external stakeholders.
- Show leadership within the department and university.
- Collaborate effectively with other teams.
- Contribute to academic planning and resource submissions.
- Manage administrative tasks and data recording.
- Prepare and maintain learning spaces and materials.
- Schedule, prioritize, and assist in student recruitment.
- Engage in continuous professional development.
- Build industry and community connections.
- Apply knowledge of academic processes, CDU systems, and compliance.
- Comply with CDU policies, regulations, and quality frameworks.

## Key Selection Criteria

### Essential competencies

- Relevant postgraduate qualification in a related field and proven experience in the field of teaching Australian Indigenous Arts
- Proven and effective teaching experience in Australian Indigenous Arts that demonstrates successful high-quality teaching outcomes at Higher Education and/or VET levels including online course delivery.
- Demonstrated record of creative practice and/or research in the field of Australian Indigenous Arts.
- Ability to contribute to the development of units and courses and to produce learning resources (including for online and in-person teaching) within the context of a quality education provider.
- Demonstrated high level interpersonal, verbal and written communication skills including the ability to communicate in a culturally sensitive manner with internal and external stakeholders (including community centres, industry partners, stakeholders and government departments).
- Demonstrated experience working independently and as part of a team, with proven organizational, time management and administrative skills to support course delivery. Competency with the Microsoft Office suite and other relevant software database packages.
- Demonstrated knowledge of current Indigenous social, cultural, political and economic issues in local, national and international contexts, and experience in networking and collaborating effectively with Aboriginal and Torres Strait Islander communities, arts organisations and artists in Australia.

### Desirable competencies

- Experience in working in a dual sector teaching and culturally diverse environment.

- Knowledge and experience using online learning systems and/or experience in developing learning and teaching curriculum and content.

### **University Expectations**

- Contribute to the efficient and effective functioning of their team or work unit in order to meet University objectives. This includes demonstrating appropriate and professional workplace behaviours in accordance with the Code of Conduct, providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisors.
- Demonstrate and promote the University Values, ensuring all workplace behaviour is appropriate in all workplace settings, proactively calling out inappropriate behaviour.
- Read, understand and comply with all University policies and procedures.
- Undertake risk management and actively support and participate in the risk management processes adopted by the University which include identifying, analysing and evaluating risk that may impact on the University.
- Work at and travel between other University campuses or to other locations from time to time as may be required during the course of employment.
- Complete all mandatory training such as required by the University.
- Demonstrate understanding of the principles of anti-discrimination, staff and student equity, work health and safety and other relevant legislation, and show the willingness and capacity to implement equal employment opportunity and work health and safety plans, policies and programs.

### **Work Health & Safety**

- Ensure all activities comply with WHS legislation and university policy & procedure.
- Implement & monitor risk management activities including, but not limited to, workplace inspections, incident/hazard investigation and follow-up, and implementation of risk controls.
- Analysis of WHS training requirements for staff including the provision of training and monitoring of training to ensure completion and currency.